



# CCC's 2018 Annual Hunger Walk / 5K Charity Run

In conjunction with the  
City of Boynton Beach's "Let's Move, Boynton"

Sponsored by

**AmTrust Bank**, a division of NYCB

*Community Caring Center of Greater  
Boynton Beach, Inc.*  
145 NE 4<sup>th</sup> Ave.  
Boynton Beach, FL 33435  
Cell: (561) 206-4471

Vendor Agreement  
Summary Sheet

## **DATES AND TIMES OF OPERATION:**

Saturday, March 10, 2018

10 AM to 2 PM

**Event Fees:** This one-day event is **FREE!**

**Location:** Ocean Avenue Amphitheater – 129 East Ocean Avenue, Boynton Beach, FL 33435.

**Application:** Please download your application along with the signed copy of Rules and Regulations from <http://www.cccgbb.org> scan and email back to [tony@ccgbb.org](mailto:tony@ccgbb.org)

**Certificate of Insurance:** All Vendor's must provide a Certificate of Insurance to both the Community Caring Center of Greater Boynton Beach, Inc. and another to the City of Boynton Beach, listing them as additional insured, email certificates for CCC to Tony Miller at [tony@ccgbb.org](mailto:tony@ccgbb.org), or call (561) 364-9501 and for the city to Mary Degraffenreidt at [degraffenM@bbfl.us](mailto:degraffenM@bbfl.us) or call (561)742-6642

**Eligibility Requirements for participation:** Information provided and/or products sold must relate to Health, Nutrition, or Athletic Needs for men, women & children.

Healthy Food Vendors – Juicers, yogurt, vegan, smoothies

Gyms, Athletic and Exercise Equipment, Yoga Instructors, Physicians, Personal Trainers, and Sports Clothing are examples and must be approved by the City of Boynton Beach and/or CCC.

## **EVENTS INCLUDE:**

- ◆ 5 K CHARITY RUN, Certified and qualifier for additional races and marathons
- ◆ Walk 1.5 Mile to the beach and back
- ◆ “Let’s Move” Activities: Scooter race, bike rides, hoola hoops, yoga, zumba dance
- ◆ Warm-up and Closing Ceremony – Prizes, Raffles, Medals, Certificates, Food & Fun
- ◆ Media Coverage, all city employees encouraged to attend
- ◆ Road Closures from race begin at 5:30 AM on southbound Federal Highway, for amphitheater events on Ocean Ave around 7:30 AM

## **ALL VENDORS ARE REQUIRED TO SUPPLY COPIES OF APPLICABLE LICENSES, PERMITS AND PROOF OF INSURANCE.**

1. A **Vendor Permit** will be issued by the Community Caring Center of Greater Boynton Beach, Inc. Hunger Walk/5K Charity Run committee in lieu of an Occupational License.
2. **Proof of Public Liability Insurance** (for vendor’s space). You may request a Waiver of Liability if you do not sell consumables.
3. **Proof of Product Liability Insurance** (If selling consumables).
4. **Florida State Health Permit** for commercial, licensed kitchen location (selling of prepared foods).
5. **Food Permit:** If your business is outside of Boynton Beach and transportation of food products from licensed production facility/storage to the Event is required, please call the State of Florida Department of Agriculture (1.800.435.7352).
6. **Rules and Regulations** signed as acknowledgment of reading and agreement.

**Contact person: Tony Miller**  
**[Tony@cccqbb.org](mailto:Tony@cccqbb.org)**  
**Website: <http://www.cccqbb.org>**

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## Vendor Registration

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Phone #: \_\_\_\_\_

Event Rate - **FREE!**

1. Number of Table Spaces Requested: \_\_\_\_\_

Vendor must provide their own Tents, Table, Chairs etc.  
(Spaces measure approximately 10' x 10')

2. I will require and provide a quiet generators \_\_\_\_\_

**Community Caring Center of Greater Boynton Beach, Inc. ("CCC")**

145 NE 4<sup>th</sup> Ave.

Boynton Beach, FL 33435

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I have read the "Summary Sheet" and "Rules & Regulations, Terms & Conditions" sheets of the Community Caring Center of Greater Boynton Beach, Inc. and understand what is presented in them and hereby agree to abide by them. Further, I understand that any violation of these rules or potential hazard to the public may cause the immediate revocation of my 2018 Annual Hunger Walk/5K Charity Run Permit.

I agree to sell only those products approved by the Community Caring Center of Greater Boynton Beach, Inc. Committee and Board. Additional products cannot be added without prior 2018 Annual Hunger Walk/5K Charity Run Committee approval.

I hereby acknowledge and accept full responsibility for all my activities and for the activities of those assisting me at the 2018 Annual Hunger Walk/5K Charity Run. I agree to defend, hold harmless and indemnify the Community Caring Center of Greater Boynton Beach, Inc. against any lawsuits, claims and other actions which arise from my conduct or the conduct of those assisting me.

I understand that the Community Caring Center of Greater Boynton Beach, Inc. does not carry, provide or offer insurance coverage for individual Vendors and that I am required to provide my own insurance coverage for myself and those assisting me, or execute a waiver of liability holding the Community Caring Center of Greater Boynton Beach, Inc harmless. I also understand that I must obtain and provide to the Community Caring Center of Greater Boynton Beach, Inc. copies of any other insurances and required permits prior to the start of the 2018 Annual Hunger Walk/5K Charity Run.

I understand that the Community Caring Center of Greater Boynton Beach, Inc. retains the right to collect any and all monies owed by its Vendors per the Vendor Booth Registration and the Vendor Contract. Electricity will not be available.

**Business Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_ - or - **Fed ID #:** \_\_\_\_\_

**Product Category & Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SIGNED BY: VENDOR**

**Community Caring Center of  
Greater Boynton Beach, Inc.**

**Signature:** \_\_\_\_\_

\_\_\_\_\_

**Printed Name/Date:** \_\_\_\_\_

\_\_\_\_\_

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## Rules & Regulations, Terms & Conditions

### VENDOR EQUIPMENT & SUPPLIES

Each Vendor is responsible for bringing and providing the necessary equipment and supplies to do business at the 2018 Annual Hunger Walk/5K Charity Run. **The 2018 Annual Hunger Walk/5K Charity Run does not have and cannot loan, rent or in any way supply Vendors with equipment like tents, tables, chairs nor generators. Vendors must provide their own table and chairs. Extra chairs and tables are for customer use ONLY.**

All Vendors must display professional signage at each selling space identifying the business name. Signage must remain within the limits of the Vendor's selling space.

All Vendors must have their own Liability Insurance covering themselves and any one assisting them at the 2018 Annual Hunger Walk/5K Charity Run. Vendors must provide the Event Manager with a Certificate of Insurance showing the Community Caring Center of Greater Boynton Beach, Inc. and the City of Boynton Beach as an additional insured with the following limits of coverage: General Liability Insurance - minimum \$500,000; Automobile Insurance - minimum \$300,000.

All vendors must have the following permits in place before the start of the 2018 Annual Hunger Walk/5K Charity Run: Product Liability Insurance and a Palm Beach County Occupational Licenses. In addition, growers must have a Grower's Certificate, food/restaurant vendors must have a Health Permit, and food must be prepared in a certified commercial kitchen.

### BOOTH SPACE

All booths measure approximately 10'x 10'. The 2018 Annual Hunger Walk/5K Charity Run management reserves the right to assign, limit the quantity of, or relocate space(s) rented by a Vendor. The sharing of booths is not permitted. The subletting of booths is not permitted. If you feel your situation warrants special consideration, please discuss it with the Event Manager prior to making your commitment to the 2018 Annual Hunger Walk/5K Charity Run. White 10 x 10 Event Tents are required.

### SET UP, BREAK DOWN, CLEAN UP

Set-up starts at 8:30 AM and must be completed by 9:30 AM Road closures begin at 7:30 AM Break down starts at 2 PM. **Absolutely no early break downs allowed!**

**Clean up** – Vendors will be responsible for all garbage removal from their space. Boxes that you bring with you go home with you. The 2018 Annual Hunger Walk/5K Charity Run will charge a clean up fee of \$100 for trash left in booth spaces.

### **VEHICLES**

Vendors may use the parking spaces in the adjacent vacant lot or unload and park at ( to be determined vendor parking maps will be provided prior to event). Please be courteous of your fellow vendors when unloading and mind full of runners entering for registration at 6:30 AM. South bound Federal Highway lane closure will start at 5:30 AM. Please arrive early if possible.

### **DISPLAY & PRESENTATION**

2018 Annual Hunger Walk/5K Charity Run management reserves the right to control the look and visual impact of the 2018 Annual Hunger Walk/5K Charity Run site. Vendors are responsible for creating a professional and visually attractive presentation. The 2018 Annual Hunger Walk/5K Charity Run management reserves the right to request improvements in displays if necessary or relocate booths.

### **MISCELLANEOUS**

**NO** games of chance. **NO** sale of alcohol. **NO** distribution of religious or political materials. Radios, tapes or sound distractions are prohibited.

The 2018 Annual Hunger Walk/5K Charity Run, its staff and sponsors offer no guarantee as to the number of participants the 2018 Annual Hunger Walk/5K Charity Run will draw we are expecting 500 to 1,000 people. The City of Boynton will be marketing this event and encouraging employees to attend. This is part of a municipal challenge to become active and attendees are asked to record their minutes of participation.

In the event of inclement weather, the 2018 Annual Hunger Walk/5K Charity Run Manager will make a decision as to open the Event or not as well as to close the Event early, or not. If a storm is imminent, call the 2018 Annual Hunger Walk/5K Charity Run on Friday after 6:00 pm at 561-386-4261 and the Event Manager will leave a recorded message if the Event is opening or not.

### **ENFORCEMENT OF RULES**

The 2018 Annual Hunger Walk/5K Charity Run Manager is responsible for enforcing the Event Rules. Violations will be noted and discussed with the Vendor and resolution attempted. Vendors selling prohibited items will be asked to remove those items or leave the Market. You may not add additional products without prior 2018 Annual Hunger Walk/5K Charity Run approval. Continued violations will result in Vendor expulsion from the Event and forfeiture of all fees paid. If a Vendor is removed due to non-adherence to the Rules, Ocean Ave. 2018 Annual Hunger Walk/5K Charity Run retains the right to collect any or all monies due. Any Vendor having a concern with the legitimacy of another Vendor's product or conduct or any other 2018 Annual Hunger Walk/5K Charity Run matter must file their concern or complaint in writing with the Event Manager. Concerns and complaints must be signed with the name of the initiating party clearly written below the signature and dated. Unsigned complaints will not be acknowledged. The Event Manager will make every attempt to address all concerns and resolve all complaints and reach an equitable solution for all parties involved.

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**Vendor Signature**